

Date:

Dean of Student Development and Alumni  
College of Arts and Sciences  
Universiti Utara Malaysia  
06010 UUM Sintok  
KEDAH DARUL AMAN

(Fax No.: 04-928 6494)

Dear Sir

**CONFIRMATION OF UUM PRACTICUM DUTY REPORT**

We hereby confirm that the following student has reported his/her duty on

\_\_\_\_\_.

Student Name : \_\_\_\_\_

Matric No. : \_\_\_\_\_

Programme of Study: \_\_\_\_\_

We have also received the following documents from the student:-

(Please tick)

- Syllabus of Practicum
- I Form (Student's Declaration Form)
- Organisation Supervisor Confidential Report Form
- Attendance Form
- Practicum Guideline for Organisation
- Performance Appraisal (Practicum Abroad Only)

Thank you.

Yours sincerely,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Organisation's Official Stamp

Name :  
Designation :  
Tel. No. :